

ROCKBURN ELEMENTARY SCHOOL PTA
General Membership Meeting
September 4, 2024

Call to Order

The meeting was called to order by PTA President, Sonia Chainani, at 7:02 pm, and held in person at Rockburn Elementary School.

Present: Nishant Parikh, Sonia Chainani, Ammilee Oliva, Carrie Palilla, Beth Shaw, Garima Paul, Liz Yankle, Julia Bannon, Aneka Bledsoe, Kathleen Pukacz, Mike Tress, Casey Shoemaker, Jessica Taubman, Amy Phillips, Sejal Kadiwar, Leann Milford, Sabrina Munawar, Stephanie Greco

Officer Reports

President (Sonia Chainani)

- Introduction to the PTA
- Urged members to attend meetings and volunteer if interested.

Recording Secretary (Nishant Parikh)

- Reviewed May meeting minutes. Ammilee Oliva made a motion to approve the May minutes as written. Liz Yankle seconded. Motion/minutes passed.

Treasurer (Beth Shaw)

- Reviewed budget for the 2024-25 year
 - 59 memberships sold so far with a goal of 206
 - Projected income of \$36,436
 - Projected expenses of \$36,396.50
 - Current cash balance in bank is \$24,718.93
 - Considering eliminating school toolboxes (will be discussed further)
 - \$2000 in donations included for funding the electronic sign
- Beth Shaw motioned to approve the 2024-2025 budget. Garima Paul seconded. Budget was approved.

VP 1 (Ammilee Oliva)

- Volunteers needed for events
- Brainstormed ways to attract more volunteers
- Will bring back the membership raffle with additional prizes for volunteers

VP 2 (Carrie Palilla)

- No Report

Meeting minutes by Nishant Parikh, Recording Secretary

Corresponding Secretary (Garima Paul)

- No Report

Standing Committee Reports

Principal (Liz Yankle)

- Great start to the school year
- Thank you for the staff breakfast, car parade (great turnout), planters, snack cart donations
- Working on signing up staff for PTA membership
- Paper shortage is over and no need to donate more
- Reminder to read the Rockburn Report for important news and updates. Blast emails will be used in addition to the Rockburn Report for updates.
- Book fair is booked for Thanksgiving week
- Back to School Night is next week
 - Monday - 1st, 2nd, 3rd and GT Overview
 - Tuesday - 4th, 5th and GT Overview
 - Powerpoint presentations will be available shortly after BTSN
- Teacher's Amazon wishlists cannot be shared with parents

Assistant Principal (Nicole Meyerson)

- No Report

Teacher Representative (Stephanie Schmid)

- No Report

Membership (Sonia Chainani)

- Membership drive has begun
- The Bundle Membership is the most popular and best value
- First order of classwear t-shirts will be placed in mid September and will arrive prior to Walk to School Day

Ways and Means (Nishant Parikh/Ammilee Oliva)

- Restaurant nights scheduled for
 - Honeygrow - 9/25
 - Chipotle - 10/23
 - Ledo Pizza - 11/13
 - Coal Fire - 12/9
- Considering Silver Diner, Panda Express, and On the Border

Hospitality (Alison Raver/Jan Hoffman/Stephanie Willett)

- Staff Breakfast was a success
- Working on conference dinner plans

Family Involvement (Stephanie Willett)

- No Report

Special Events (Leann Milford, Meghan Tress)

- Back to School Celebration is scheduled for 9/19 with outdoor activities
- Walk to School Day is on 10/9
- Fall Festival is scheduled for 10/25
- Considering donation drives during events
- Trunk or Treat idea was discussed. However, it has not been successful in the past

SECAC (Open Position)

- No report

PTA Delegate (Open Position)

- Nishant Parikh attended the first PTACH meeting on 9/3/24 at Howard High School
 - Strategic Plan Stakeholder Input Meetings are scheduled for 9/9, 9/10, and 9/17.
 - Board of Education FY26 Budget Meeting is on 9/12
 - Board of Education and other offices candidate forum is on 10/5
- Superintendent was the guest speaker
 - Walk zone restoration planning and school start time planning is underway or scheduled
 - Great start with transportation
 - Concerns over power issues and food spoilage at schools
 - Working to determine a path forward for school renovations

Cultural Arts (Jess Taubman)

- Jess Taubman will work with the PTA and school to help plan assemblies

Subcommittee Reports

Book Fair (Ammilee Oliva)

- Scholastic Book Fair will be around Parent Teacher conferences. Volunteers are needed
- Barnes and Noble Book Fair is scheduled for 2/28/25

Bulletin Boards (Stephanie Willett, Julia Bannon, Marla Katz)

- Several bulletin board were refreshed prior to school starting

Diversity (Salil Aryal)

- No Report

Landscape (Beth Shaw/Nishant Parikh)

- Beth Shaw refreshed all 4 planters. Kathleen Pukacz will be assisting with landscaping going forward.
- Nishant Parikh updated the sign for September/October. Funding drive for electronic sign is underway.

Holiday Shop (Ammilee Oliva)

- Scheduled for 12/13

Scholarship (Aneka Bledsoe)

- Introduction by Aneka Bledsoe

School Toolboxes (Beth Shaw)

- Discussed whether we should continue this fundraiser. It brings in very little money and is a headache to organize. While convenient, the boxes are also much more expensive than buying in the store.

Staff Appreciation (Sonia Chainani/Stephanie Willett, Julia Bannon)

- No Report

Passive Income (Sonia Chainani)

- Clothing for Cash donation box has moved to the other side of the bus loop
- Givebacks needs to be advertised more as it could bring in additional income

Webmaster (Nishant Parikh)

- Added link to the Memberhub store on the front page
- Will post Restaurant Night event details on the front page

Open Items

- None

New Items

- None

Meeting adjourned by Sonia Chainani at 8:11 pm.

The next meeting is Wednesday October 9th at 7 pm at Rockburn Elementary School in the Media Center.

Meeting minutes by Nishant Parikh, Recording Secretary