

**ROCKBURN ELEMENTARY SCHOOL PTA**  
**Board Meeting**  
**January 3, 2024**

**Call to Order**

The meeting was called to order by PTA President, Nishant Parikh, at 7:07 pm, and held in person at Rockburn Elementary School.

Present: Nishant Parikh, Beth Shaw, Sarah Cheplak, Ammilee Oliva, Carrie Palilla, Nicole Meyerson, Stephanie Schmid, Leann Milford

**Officer Reports**

*President (Nishant Parikh)*

- No report

*Recording Secretary (Sonia Chainani)*

- Covered by Sarah Cheplak. Reviewed the December meeting minutes. Sarah Cheplak made a motion to approve. Nishant Parikh seconded. Motion/minutes passed.

*Treasurer (Beth Shaw)*

- Revenue of \$3,009 in December consisted of \$2,626 from the Holiday Shoppe, \$139 from Restaurant Nights, and \$243 from passive income (Clothing to Cash, School Toolbox sales, Givebacks, and interest).
- Expenses of \$524 in December consisted of \$400 for the Holiday Shoppe (additional invoice still to come) and \$124 for Miscellaneous PTA events (Movie Night).

*VP 1 (Carrie Palilla)*

- No report

*VP 2 (Ammilee Oliva)*

- No report

*Corresponding Secretary (Sarah Cheplak)*

- No report

**Standing Committee Reports**

*Principal (Liz Yankle)*

- Not present

*Assistant Principal (Nicole Meyerson)*

- No report

Meeting minutes by Sarah Cheplak, corresponding secretary

*Teacher Representative (Stephanie Schmid)*

- Family Fun Night is Jan 16<sup>th</sup>.
- March 7<sup>th</sup> is Kindergarten Registration Night to answer questions for incoming families. Will ask for a PTA representative to attend.

*Membership (Sonia Chainani)*

- No report

*Ways and Means (Ashley Raabe/Ammilee Oliva)*

- No report

*Hospitality (Alison Raver/Jan Hoffman/Stephanie Willett)*

- No report

*Family Involvement (Stephanie Willett)*

- No report

*Special Events (Leann Milford)*

- Bingo Night is February 16<sup>th</sup>. Will do free kids raffles and a silent auction for the adult raffle baskets / gift cards. \$10 per family entrance fee for non-Bundle members.
- Still working to coordinate Sports Park Night but it will be on May 31<sup>st</sup>.
- Skate Night is booked for March 1<sup>st</sup> from 5:30-7:30pm at Wheels Skating Center in Odenton, MD. Capacity for 650 people and costs \$250 for the PTA to rent. \$10 per family entrance fee (all families, this event is not included in the Bundle Membership) plus \$3.50 / skate rental. Parents are able to walk on the skating rink in sneakers with their kids. Snack food will also be for sale.
- Still trying to decide when to have a Kids Craft Fair. Volunteer coordinator can't do it in February in connection with Bingo Night. Could consider having it in connection with the Diversity Night in April or Sports Park Night in May.

*SECAC (Open Position)*

- No report

*PTA Delegate (Amber Watters)*

- No report

*Cultural Arts (Open Position)*

- Ammilee has an idea for an assembly: Miranda Middleman is a childhood author with a student at Rockburn who is willing to come to the school with her dog and read a couple of her books and then have a discussion about various topics. Considering an event in March in connection with the kickoff of the Read-a-thon.

**Subcommittee Reports**

*Book Fair (Ammilee Oliva)*

Meeting minutes by Sarah Cheplak, corresponding secretary

- Hosted at Barnes & Noble this fall. Families spent about \$10k. School received a gift card for \$1467. Online sales were not as strong as expected.
- Still considering a second book fair in February in connection with math conferences. Will coordinate with Ms. Henry.

*Bulletin Boards (Stephanie Willett)*

- No report

*Diversity (Salil Aryal)*

- No report
- Think Diversity Night is scheduled for April 18<sup>th</sup>

*Landscape (Aimee Schaech/Nishant Parikh)*

- No report

*Holiday Shop (Ammilee Oliva)*

- Successful event on December 8<sup>th</sup>.
- Vendor invoice still outstanding.

*Scholarship (Aneka Bledsoe)*

- No report

*School Toolboxes (Beth Shaw)*

- No report

*Staff Appreciation (Sonia Chainani/Stephanie Willett)*

- No report

*Passive Income (Sonia Chainani)*

- No report

*Webmaster (Nishant Parikh)*

- No report

**Open Items**

- No report

**New Items**

- No report

Meeting adjourned by Nishant Parikh at 7:35 pm.

The next meeting will be **Tuesday, February 6<sup>th</sup>** at 7pm at Rockburn Elementary School in the Media Center.

Meeting minutes by Sarah Cheplak, corresponding secretary