

ROCKBURN ELEMENTARY SCHOOL PTA
Board Meeting
November 1, 2023

Call to Order

The meeting was called to order by PTA President, Nishant Parikh, at 7:04 pm, and held in person at Rockburn Elementary School.

Present: Nishant Parikh, Sonia Chainani, Beth Shaw, Ammilee Oliva, Carrie Palilla, Liz Yankle, Stephanie Schmid, Leann Milford, Kyung Woo, Garima Paul

Officer Reports

President (Nishant Parikh)

- No report

Recording Secretary (Sonia Chainani)

- Reviewed October meeting minutes. Liz Yankle made a motion to approve the October minutes as written. Beth Shaw seconded. Motion/minutes passed.

Treasurer (Beth Shaw)

- Revenue for October was \$3144, which consisted of \$1716 from memberships, \$280 in sponsorships and donations, \$496 from spirit wear, \$366 for movie night, and \$286 from passive income (Clothing to Cash, School Toolbox sales, Givebacks, and interest)
- Expenses of \$3009 in October consisted of \$90 in teacher reimbursements, \$311 for the welcome back breakfast, \$602 for the second order of t-shirts, \$510 for membership dues and banking fees, \$1130 for the Fall Festival, \$319 for movie night, and \$49 for landscaping

VP 1 (Carrie Palilla)

- No report

VP 2 (Ammilee Oliva)

- No report

Corresponding Secretary (Sarah Cheplak)

- No report

Standing Committee Reports

Principal (Liz Yankle)

- Second quarter has begun

Meeting minutes by Sonia Chainani, recording secretary

- Conference sign-up open Monday, November 6 at 8 am and closes November 16 at 4 pm; these conferences are with the homeroom/reading teacher
- Report cards released November 8

Assistant Principal (Nicole Meyerson)

- No report

Teacher Representative (Stephanie Schmid)

- Excited for upcoming conferences and Rocky Run

Membership (Sonia Chainani)

- We will receive the second order of shirts next week just in time for Rocky Run
- Decided to direct any families still wanting a shirt to our spirit wear website
- A sample lighter purple shirt was ordered and will be shared at the next meeting

Ways and Means (Ashley Raabe/Ammilee Oliva)

- Coal Fire restaurant night is November 14
- Received final check from sponsor for a total of \$5250 in sponsorship for this year

Hospitality (Alison Raver/Jan Hoffman/Stephanie Willett)

- No report

Family Involvement (Stephanie Willett)

- No report

Special Events (Leann Milford)

- Fall Festival will be Friday, November 3 and will have games, crafts, DJ, and candy collection; still looking for a few more volunteers; 45-50 pumpkins in the pumpkin decorating contest
- Have 14 people (about half of capacity) currently signed up for the AR Workshops Mom's Night

SECAC (Open Position)

- No report

PTA Delegate (Amber Watters)

- No report

Cultural Arts (Open Position)

- No report

Subcommittee Reports

Book Fair (Ammilee Oliva)

- Barnes and Noble book fair is November 30 at 4:30 until close
- Kids can get picture taken with Rocky (need someone to be Rocky)
- Ms. Yates is working with teachers to do read-a-louds
- Ms. Yates seeing if can get some music students there to play instruments
- School gets 5% of total sales
- There will be wish lists baskets for families who cannot afford books and baskets with wish lists for teachers

Bulletin Boards (Stephanie Willett)

- No report

Diversity (Salil Aryal)

- Okinawan Dojo has confirmed available for April 21

Landscape (Aimee Schaech/Nishant Parikh)

- Sign will be updated on Friday; going to only put the important dates on there

Holiday Shop (Ammilee Oliva)

- Scheduled for December 8
- Boxes should be shipped this week (6-7 boxes)
- Will have a sign-up genius for gift wrapping volunteers

Scholarship (Aneka Bledsoe)

- No report

School Toolboxes (Beth Shaw)

- Received a quote from a different company that is a little cheaper, with the new company they deliver to school and we have to sort and distribute to the classroom – will reach out to other schools to see what companies they use

Staff Appreciation (Sonia Chainani/Stephanie Willett)

- No report

Passive Income (Sonia Chainani)

- Minted has a fundraising program where when families order holiday cards or any other item from there, they enter the school's code and get 20% off and the school gets 15% of the sale donated back to them, decided to have Rockburn participate in this fundraiser

Webmaster (Nishant Parikh)

- No report

Open Items

- PTA closet has been partially transferred, less room in new closet so need to go through more boxes to figure out what is not needed
- Kids fair will be in March

New Items

- What reimbursement amount do we give to OT and speech? We give teachers \$90 and paras \$45

Meeting adjourned by Nishant Parikh at 7:51 pm.

The next meeting is December 6th at 7 pm at Rockburn Elementary School in the Media Center.