

ROCKBURN ELEMENTARY SCHOOL PTA
Board Meeting
December 6, 2023

Call to Order

The meeting was called to order by PTA President, Nishant Parikh, at 7:04 pm, and held in person at Rockburn Elementary School.

Present: Nishant Parikh, Sonia Chainani, Beth Shaw, Sarah Cheplak, Liz Yankle, Stephanie Schmid, Leann Milford

Officer Reports

President (Nishant Parikh)

- No report

Recording Secretary (Sonia Chainani)

- Reviewed November meeting minutes. Stephanie Schmid made a motion to approve the November minutes as written. Liz Yankle seconded. Motion/minutes passed.

Treasurer (Beth Shaw)

- Revenue for November was \$1304, which consisted of \$216 from memberships, \$266 from restaurant nights, \$660 from Fall Festival, and \$162 from passive income (Clothing to Cash, School Toolbox sales, Givebacks, and interest)
- Expenses of \$96 in November consisted of \$80 for the Fall Festival, and \$17 for banking/PayPal fees
- New rule from PTACHC that teachers/staff cannot directly be reimbursed; there are two choices – obtain a list of desired items and PTA members purchase or second option is teachers/staff submit a list to administration and administration asks for a grant from PTA; for future perhaps can ask teachers/staff to create an Amazon wish list and PTA purchases from wish list once teachers/staff become PTA members

VP 1 (Carrie Palilla)

- No report

VP 2 (Ammilee Oliva)

- No report

Corresponding Secretary (Sarah Cheplak)

- No report

Standing Committee Reports

Meeting minutes by Sonia Chainani, recording secretary

Principal (Liz Yankle)

- Great to see families during American education week and conferences
- Different incentives going on before winter break such as movie during lunch and extra recess
- CoGAT is happening this week
- MAP will be in January

Assistant Principal (Nicole Meyerson)

- No report

Teacher Representative (Stephanie Schmid)

- Thank you for conference dinner
- Family Fun Night is Jan 16; new this year is that sign up is required; looking for a few donations and some outdoor yard games

Membership (Sonia Chainani)

- Second order of shirts was distributed last month

Ways and Means (Ashley Raabe/Ammilee Oliva)

- The Charmery restaurant night is December 13
- Earned \$266 from Chipotle restaurant night

Hospitality (Alison Raver/Jan Hoffman/Stephanie Willett)

- No report

Family Involvement (Stephanie Willett)

- No report

Special Events (Leann Milford)

- 18 attended Mom's Night Out at AR Workshop
- Talking about a Mommy and Me at AR Workshop in Spring
- February will be Bingo or Dance – still trying to decide
- Skate Night location is available on Jan 19 with a capacity of 600 people, costs \$250 for rental location and then \$3.00 for skate rental, will check other dates in Jan and March 1st

SECAC (Open Position)

- No report

PTA Delegate (Amber Watters)

- No report

Cultural Arts (Open Position)

- No report

Meeting minutes by Sonia Chainani, recording secretary

Subcommittee Reports

Book Fair (Ammilee Oliva)

- No report

Bulletin Boards (Stephanie Willett)

- No report

Diversity (Salil Aryal)

- Dojo will do 10/15 minute demo free of charge

Landscape (Aimee Schaech/Nishant Parikh)

- No update

Holiday Shop (Ammilee Oliva)

- Scheduled for December 8
- Still looking for volunteers

Scholarship (Aneka Bledsoe)

- No report

School Toolboxes (Beth Shaw)

- No report

Staff Appreciation (Sonia Chainani/Stephanie Willett)

- No report

Passive Income (Sonia Chainani)

- Have at least one order from Minted, orders from there using our code (FUNDRAISEROCKBURN) get 20% off for customers and 15% back to Rockburn

Webmaster (Nishant Parikh)

- No report

Open Items

- Thinking about combining Kids Fair with Bingo Night/Dance in February

New Items

- Trying to change the by-laws to making quorum 10 instead of 15. Will look at the new proposed by-laws at a future meeting

Meeting minutes by Sonia Chainani, recording secretary

Meeting adjourned by Nishant Parikh at 7:53 pm.

The next meeting is January 3rd at 7 pm at Rockburn Elementary School in the Media Center.

Meeting minutes by Sonia Chainani, recording secretary