

**ROCKBURN ELEMENTARY SCHOOL PTA**  
**General Membership Meeting**  
**September 6, 2023**

**Call to Order**

The meeting was called to order by PTA President, Nishant Parikh, at 7:03 pm, and held in person at Rockburn Elementary School and virtually through Google Meet.

Present: Nishant Parikh, Sonia Chainani, Beth Shaw, Ammilee Oliva, Sarah Cheplak, Liz Yankle, Nicole Meyerson, Stephanie Schmid,, Leann Milford, Amber Watters, Amanda Musser, Salil Aryal, Karina West, Denise, Leonard

**Officer Reports**

*President (Nishant Parikh)*

- Meeting is also being streamed through Google Meet
- Welcome Mrs. Meyerson

*Recording Secretary (Sonia Chainani)*

- Reviewed May meeting minutes. Ammilee Oliva made a motion to approve the May minutes as written. Sarah Cheplak seconded. Motion/minutes passed.

*Treasurer (Beth Shaw)*

- Reviewed August report
- Revenue for August was \$3282, which consisted of \$492 from memberships, \$2000 from sponsors, \$405 from the Orioles game from the previous school year, \$68 from spirit wear, \$100 in direct donations, \$209 from clothing to cash, \$7 from Givebacks and
- Expenses of \$125 in August consisted of \$25 for banking fees and \$100 for the audit
- The audit was completed with no significant findings
- Reviewed budget for the school year
- Some changes in the budget for this year are an increase in membership prices due to the price of everything increasing, getting rid of Amazon Smile income as that program is no longer running, getting some money from Givebacks, starting a Skate Night, and an increase in the price for events being held this year
- Beth Shaw motioned to approve the 2023-2024 budget. Sarah Cheplak seconded. Budget was approved
- Beth Shaw made a motion to accept electronic payments, Sonia Chainani seconded, motion approved

*VP 1 (Carrie Palilla)*

- No report

Meeting minutes by Sonia Chainani, recording secretary

*VP 2 (Ammilee Oliva)*

- PTA Delegate and cultural arts are open positions so we would love to have someone help with those

*Corresponding Secretary (Sarah Cheplak)*

- No report

### **Standing Committee Reports**

*Principal (Liz Yankle)*

- Welcome everyone and welcome Mrs. Meyerson, the new AP
- Thank you to the community for snacks for staff
- Thank you to the community for balance beginnings supplies, after COVID they started balance beginnings where kids could come to the media to ease into the day rather than getting straight to work. This year, in the school improvement plan, it was decided to make it so that this year every classroom would have that same start
- Great start to the school year, buses are coming everyday, walkers have embraced walking, carloop is running smoothly
- Read the Rockburn Report on Monday as that is the main form of communication
- Looking forward to BTSN next week with Monday being grades 1-3 and Tuesday being grades 4-5. There will be a standards based grading overview at 5:00 on Monday and then GT overview at 5:30 on both days

*Assistant Principal (Nicole Meyerson)*

- No report

*Teacher Representative (Stephanie Schmid)*

- Thank you for the welcome back breakfast
- Great to have kids back in the building

*Membership (Sonia Chainani)*

- Membership drive has officially begun – doing well so far with the majority of memberships being bundle
- Deadline for receiving shirts in the first order is one week from today, Sept 13

*Ways and Means (Ashley Raabe/Ammilee Oliva)*

- Chipotle restaurant night on Oct 3 from 5-9, with 33% coming back to Rockburn
- Coal Fire restaurant night on Nov 14
- 12 sponsors this year with a total of \$4750

*Hospitality (Alison Raver/Jan Hoffman/Stephanie Willett)*

- Welcome back breakfast was a big success
- Planning for the November conference dinner has begun

Meeting minutes by Sonia Chainani, recording secretary

*Family Involvement (Stephanie Willett)*

- No report

*Special Events (Leann Milford)*

- Walk to school is Oct 4
- Possibly doing a bulletin board to help support the event
- Likely keeping the same spots as last years
- Fall Festival will be in October or beginning of November, will see if we can plan it on a different day than the ELMS event

*SECAC (Leah Porritt)*

- No report

*PTA Delegate (Open Position)*

- No report

*Cultural Arts (Open Position)*

- No report

**Subcommittee Reports**

*Book Fair (Ammilee Oliva)*

- No report

*Bulletin Boards (Stephanie Willett)*

- No report

*Diversity (Salil Aryal)*

- Looking to bring back culture fest, admin already has this on their calendar

*Landscape (Aimee Schaech/Nishant Parikh)*

- No report

*Holiday Shop (Ammilee Oliva)*

- Tentative date is Friday, December 8<sup>th</sup>
- No increase in prices

*Reflections (Amber Watters)*

- Decision was made to not participate this year due to lack of involvement

*Scholarship (Aneka Bledsoe)*

Meeting minutes by Sonia Chainani, recording secretary

- No report

*School Toolboxes (Beth Shaw)*

- Need to decide if want to use the same company, will look at other vendors as well

*Staff Appreciation (Stephanie Willett/Sonia Chainani)*

- No report

*Passive Income (Sonia Chainani)*

- Box Tops is currently running a promotion for \$4 for scanning first receipt even if no Box Tops items are on your receipt
- Can make quite a bit with Givebacks, just need to link a credit card to your account and then a percent of your total comes back to Rockburn

*Webmaster (Nishant Parikh)*

- Meeting minutes will now be posted on the website

**Open Items**

- No open items

**New Items**

- Movie Night is in the planning process, more details at the next meeting
- We have a new PTA closet

Meeting adjourned by Nishant Parikh at 8:07 pm.

The next meeting is October 4<sup>th</sup> at 7 pm at Rockburn Elementary School in the Media Center.