

ROCKBURN ELEMENTARY SCHOOL PTA
General Membership Meeting
September 7, 2022

Call to Order

The meeting was called to order by PTA President, Nishant Parikh, at 7:07 pm, and held in person at Rockburn Elementary School.

Present: Nishant Parikh, Sonia Chainani, Tom Barnes, Sarah Cheplak, Aimee Schaeck, Ammilee Oliva, Liz Yankle, Melisha Martin, Stephanie Schmid, Amanda Meister, Judy Small, Jonah Goldstein, Aneka Bledsoe, Ian Taylor, Olivia Disten, Katie Floyd, Leann Milford, Beth Shaw, Ashley Raabe, Misa Francis, Stephanie Willet, Kerry Vela, Amy Soulé, Amber Watters, Fred Gordon, Julie Brown, Garima Paul, Althea Saheed, Julia Bannon, Karen Savage

Officer Reports

Recording Secretary (Sonia Chainani)

- Reviewed May and June meeting minutes. Amanda Meister made a motion to approve the May and June minutes as written. Melisha Martin seconded. Motion/minutes passed

Corresponding Secretary (Sarah Cheplak)

- Will connect with Tom afterwards to get names for writing thank you notes to sponsors

Treasurer (Tom Barnes)

- Reviewed budget for school year – tried to keep consistent with past school years
- Main revenue: membership, sponsors, read-a-thon, and restaurant nights
- Expenses: will not be renewing BrainPop, besides that everything else is pretty similar to previous years
- Ending balance \$11,385.45
- Reviewed August report
- Revenue of \$2300 consisted of some sponsorships (\$1500), memberships (\$570), donations (\$53), clothing to cash (\$170) and interest
- Expenses of \$533 consisted of Welcome Back Breakfast (\$320), teacher reimbursements (\$90), Auditor (\$100) and Banking/PayPal fees (\$21)
- Sarah Cheplak motioned to approve the 2022-2023 budget. Tom Barnes seconded. Budget was approved

President (Nishant Parikh)

- Welcome new families to the PTA
- Membership is the biggest driver, highly encourage everyone to join
- Committee openings: Diversity, SECAC, Cultural Arts

Meeting minutes by Sonia Chainani, recording secretary

VP 1 (Aimee Schaech)

- If you know any companies for sponsorship or restaurant night, please let us know
- Haven't had a SECAC representative for a while so looking for volunteers

VP 2 (Ammilee Oliva)

- Looking for second PTA Delegate
- Encouraged everyone to use Amazon Smile, Box Tops, and Clothing to Cash

Standing Committee Reports

Principal (Liz Yankle)

- Welcomed everyone
- Transportation going smoothly, no double runs, have a walk zone this year so there is a crossing guard, car loop is running smoothly
- New process for dropping off RECC to help eliminate traffic
- Everyone in school is wearing a name tag which has helped with building relationships
- Please complete family file, particularly emergency contacts and emergency closing information
- Back to School Night next week, Sept 12 (grades 1, 2, 3) and Sept 13 (grades 4, 5) with GT part at 5:30 and then grade level at 6 pm
- Rockburn Report goes out on Mondays, which is the main source of communication
- Fading away with the all buses have left email as transportation not an issue like last year
- Lunch not free this year

Assistant Principal (Melisha Martin)

- Start time is 8:50, last year gave some grace, by 8:46 pretty much everyone is in the building as RECC is dropping off in back so please arrive on time
- Not as much testing this year
- MAP is end of Sept/beginning of Oct for grades 1 – 5
- COGAT will be after that
- Limited in recess equipment
- 30th year of Rockburn! Will tie that celebration in with culture fest

Teacher Representative (Stephanie Schmid)

- Thank you for welcome breakfast
- Thank you for decorations around the school

PTA Delegate (Howard Dunstan)

- No updates

SECAC (Open Position)

- First meeting is Sept 15

Ways and Means (Open/Ashley Raabe)

- First one planned for November 1st at Crazy Milkshake

Hospitality (Katie Biskey/Alison Raver/Stephanie Willet)

- Thank you to helpers who helped with the breakfast
- Planning for conferences – can be buffet style

Family Involvement (Stephanie Willet)

- Great to see so many attending the meeting
- Would love to brainstorm how to get new families involved

Membership (Sonia Chainani)

- Will be ordering first set of t-shirts on September 16 so please place orders by then if you would like shirts in time for Walk to School Day
- Encourage your friends to join the PTA

Special Events (Amber Watters/Leann Milford)

- First event is walk to school day (Oct 12) in which pick 3 areas to walk from Rockburn Park, Lynwood area and Gardenview area
- Next event is Fall Festival, which is at the end of October
- Bingo is around Valentine's day
- Sports Park Night (May/June) at Columbia Sports Park

Cultural Arts (OPEN)

- Open position helps with planning assemblies

Subcommittee Reports

Book Fair (Julie Brown)

- In fall around conference time, will ask for volunteers to help with set-up
- Kids fill out a wish list ahead of time in Media

Bulletin Boards (Stephanie Willet)

- Updated them for the beginning of the year with the cruising theme

Box Tops (Jill Mayotte)

- Promo code right now for new users
- Going to create a flyer to send home advertising the program

Diversity (Open Position)

- Helps with planning culture fest

Meeting minutes by Sonia Chainani, recording secretary

Landscape (Aimee Schaech)

- Will be updating the plants outside soon

Holiday Shop (Julie Brown)

- Will be held on December 2
- Older kids will be elves to help the younger kids with shopping
- Will ask for volunteers as we get closer to the date

Reflections (Amber Watters)

- Art competition that kids can participate in (poems, drawings)
- Will advertise as soon as the new theme is announced

Amazon Rewards (Beth Shaw)

- Make sure to enable notifications if using the app

Scholarship (Aneka Bledsoe)

- Rockburn PTA offers a \$500 scholarship to graduating seniors who have attended Rockburn
- Look for announcements in spring

School Toolboxes (Beth Shaw)

- First Day School Supplies is the current company
- Will renew with them for next year

Staff Appreciation (Stephanie Willet/Sonia Chainani)

- Will be held in the spring
- Looking for connections for restaurants for food if anyone knows any
- Will put out wishlist in Dec/Jan for raffle baskets

Webmaster (Nishant Parikh)

- No updates

Open Items

- Nothing to discuss

New Items

- Going back to volunteering starting in October
- Will be having an extra event of Movie Night on Friday Oct 7, with popcorn and water and pizzas that can be purchased
- Rocky Run will be Nov 18

Meeting adjourned by Nishant Parikh at 8:06 pm.

The next meeting will be October 12 at 7 pm at Rockburn Elementary School.

Meeting minutes by Sonia Chainani, recording secretary