

ROCKBURN ELEMENTARY SCHOOL PTA
Board Meeting
October 12, 2022

Call to Order

The meeting was called to order by PTA President, Nishant Parikh, at 7:09, and held in person at Rockburn Elementary School.

Present: Nishant Parikh, Sonia Chainani, Tom Barnes, Sarah Cheplak, Aimee Schaech, Ammilee Oliva, Melisha Martin, Stephanie Schmid, Amber Watters, Leann Milford, Howard Dunston, Ashley Raabe, Stephanie Willet

Officer Reports

Recording Secretary (Sonia Chainani)

- Reviewed September meeting minutes. Tom Barnes made a motion to approve the September minutes as written. Amber Watters seconded. Motion/minutes passed.

Treasurer (Tom Barnes)

- Revenue for September was \$9263, which consisted of memberships (\$5938), sponsorships (\$1500), spirit wear (\$1,014), donations (\$484), clothing to cash (\$65), Amazon Smile (\$263), and interest
- Expenses of \$1993 consisted of \$50 starter cash for movie night concessions, last of welcome back breakfast reimbursement (\$127), payment for shirts (\$1374), and some operating fees for banking/paypal and the newsletter

Corresponding Secretary (Sarah Cheplak)

- Wrote thank you notes to sponsors

VP 1 (Aimee Schaech)

- Kudos to Amber for Walk to School
- Still searching for diversity chair and SECAC representative

VP 2 (Ammilee Oliva)

- PTA Delegate 2 is still vacant
- Brainstorming what to do with the box top program

President (Nishant Parikh)

- Member Hub Give Backs similar to Amazon Smile, you link credit card and a portion of some purchase comes back to the PTA, have received a little revenue from that
- Will get in touch with other PTA presidents to see what fundraising they are doing

Standing Committee Reports

Principal (Liz Yankle)

- No report

Assistant Principal (Melisha Martin)

- Reporting for Mrs. Yankle as well
- Picture day October 19, can pay online, preschool will take their picture on make up day
- Celebrating Unity Day (by wearing orange) on October 20 due to picture day
- Good job on Walk to School Day
- Thank you for all the decor for Hispanic Heritage Month
- Want to start up Coffee and Conversations again this year, want to do it before PTA meeting and change title to Desserts and Discussions, goal is to plan 2 or 3 with the first one focusing on Student Code of Conduct and Peer Conflict/Bullying in November or December
- Parent-Teacher Conference coming up; Monday, Nov 21 will be in person and then Tuesday and Wednesday (if needed) would be virtual
- Thank you for the new recess equipment
- In need of indoor recess equipment, would like to ask for donations, can be gently used items
- Wondering if we would like to host a Cyber safety night, one hour live stream event, Oct 18th 4-5 or Oct 25th from 3-4; it was decided to pass on this for this year due to the timing

Teacher Representative (Stephanie Schmid)

- Thank you for walk to school and the t-shirts

PTA Delegate (Howard Dunstan)

- No report

Ways and Means (Open/Ashley Raabe)

- Crazy Mason on November 1st from 4 pm to 7 pm
- Columbia Ale House on December 7th from 5 pm to 8 pm
- Chipotle on January 25 from 5 pm to 9 pm
- Possibly have Rocky at the restaurant nights
- Possibly do popsicles or some other treat for class with most attendees
- Possibly send home stickers, particularly for ones that donate a good portion, like chipotle, on day of restaurant night

Hospitality (Katie Biskey/Alison Raver/Stephanie Willet)

- Will be organizing the conference dinner on Monday, November 21st

Family Involvement (Stephanie Willet)

- Will coordinate regarding the desserts and discussions

Meeting minutes by Sonia Chainani, recording secretary

- Discussion on how to get more involvement; possibly send home a flyer with a schedule of events and do a tear-off portion where families could express interest in volunteering and helping out with events

Membership (Sonia Chainani)

- At 87% of our goal for memberships
- First order of t-shirts went home on Monday and Tuesday
- Second and final order for t-shirts will be placed on Oct 31 so those shirts will arrive in time for Rocky Run

Special Events (Amber Watters/Leann Milford)

- Good turn out for Walk to School day about 120 kids
- Fall festival, on Oct 28th from 6:30-8:00, will have pumpkin voting and snacks in cafeteria, puzzles and prizes in gym area, need help with clean-up and monitoring a few things
- Should send a school blast email this week advertising Fall Festival
- A flyer will be sent home for about 700 students advertising Fall Festival

SECAC (Open Position)

- No report

Cultural Arts (Open Position)

- No report

Subcommittee Reports

Diversity (Open Position)

- No report

Book Fair (Julie Brown)

- Nishant reported for Julie stating that book fair will take place in November during conference time

Holiday Shop (Julie Brown)

- No report

Bulletin Boards (Stephanie Willet)

- Will be updated soon

Staff Appreciation (Stephanie Willet/Sonia Chainani)

- No report

Box Tops (Jill Mayotte)

Meeting minutes by Sonia Chainani, recording secretary

- Ammilee reported for Jill, there are only 11 participants currently
- Made \$80 since July
- Perhaps there is a better fundraiser option than this

Landscape (Aimee Schaech)

- Planters have been updated outside

Reflections (Amber Watters)

- No information yet, typically due in December so will advertise as soon as know information

Amazon Rewards (Beth Shaw)

- No report

School Toolboxes (Beth Shaw)

- No report

Scholarship (Aneka Bledsoe)

- No report

Webmaster (Nishant Parikh)

- Changed website theme

Open Items

- Movie night was well attended, made a little over \$100, we should send a thank you to Mrs. Henry for all of her help with this

New Items

- No new items

Meeting adjourned by Nishant Parikh at 7:58 pm.

The next meeting is November 9th at 7 pm at Rockburn Elementary School.