

**ROCKBURN ELEMENTARY SCHOOL PTA**  
**Board Meeting**  
**January 4, 2023**

**Call to Order**

The meeting was called to order by PTA President, Nishant Parikh, at 7:03 pm, and held in person at Rockburn Elementary School.

Present: Nishant Parikh, Sonia Chainani, Tom Barnes, Ammilee Oliva, Aimee Schaech, Sarah Cheplak, Liz Yankle, Melisha Martin, Stephanie Schmid, Julie Brown, Howard Dunston, Ashley Raabe, Amber Watters, Leann Milford

**Officer Reports**

*Recording Secretary (Sonia Chainani)*

- Reviewed November meeting minutes. Liz Yankle made a motion to approve the November minutes as written. Tom Barnes seconded. Motion/minutes passed.

*Treasurer (Tom Barnes)*

- Revenue for November was \$1287, which consisted of \$558 in memberships, \$125 from Crazy Mason Jar spirit night, \$186 in spirit wear, \$129 from clothing to cash, \$286 from Amazon smile and interest
- Expenses of \$2169 in November consisted of \$500 for the book fair (this is a pass through), \$846 (this is a pass through), \$515 for spirit wear, and \$309 for membership and PayPal dues
- Revenue for December was \$11091, which consisted of \$24 for spirit wear, \$136 for clothing to cash, \$154 for School Toolbox sales, \$7999 for the book fair (this is a pass through), \$2777 for holiday shoppe (Pass through) and interest
- Expenses for December were \$8753, which consisted of \$7499 for the book fair (this is a pass through), \$308 for the PBIS cart, \$936 for dinner for conferences, and \$10 in membership dues and PayPal fees

*Corresponding Secretary (Sarah Cheplak)*

- No report

*VP 1 (Aimee Schaech)*

- No report

*VP 2 (Ammilee Oliva)*

- No report

*President (Nishant Parikh)*

- No report

**Standing Committee Reports**

Meeting minutes by Sonia Chainani, recording secretary

*Principal (Liz Yankle)*

- Will continue to post the link in the Rockburn Report to sign up to view asynchronous tasks online
- Conference sign up will begin on Jan 27 for math conferences, which will be the Thursday and Friday half days in February; teachers can do until 7:15 on Thursday and then none on Friday or can do until 3:30 on both days; 12:45-3:30 on Thursday are in person, the evening, if teacher chooses, are virtual and Friday is virtual; school will take care of lunch for teachers
- Jump rope for heart will be those same two days
- 5<sup>th</sup> grade families look out for middle school information
- At the next meeting in February, RES will be doing something from 6:15-7:00 with school counselors about peer conflict/bullying; will coordinate with Nishant when more info is available

*Assistant Principal (Melisha Martin)*

- COGAT testing just finished, get those scores pretty quickly
- About to start ACCESS testing for English language learners
- MAP will start end of January through February for 1<sup>st</sup> through 5<sup>th</sup> grade; 1<sup>st</sup> and 2<sup>nd</sup> will take MAP one more time this year
- RES is working on planning culture fest (this year is RES 30<sup>th</sup> year), talking about an in school whole week long celebration and then an out of school event on a Thursday such as a family 30<sup>th</sup> reunion picnic night with a DJ, planning on some time in May (between 1<sup>st</sup>-19<sup>th</sup>)

*Teacher Representative (Stephanie Schmid)*

- Thank you for the conference dinner
- Family engagement committee is doing a family fun night on March 14 with different activities

*PTA Delegate (Howard Dunstan)*

- No report

*Ways and Means (Open/Ashley Raabe)*

- Made \$100 from Columbia Ale House
- Chipotle restaurant night (33% back) is Jan 25 from 5-9, can order ahead as long as use the code, possibly send stickers home with kids day of and have Rocky there
- Will look for one more restaurant night in spring

*Hospitality (Katie Biskey/Alison Raver/Stephanie Willett)*

- No report

*Family Involvement (Stephanie Willett)*

- No report

Meeting minutes by Sonia Chainani, recording secretary

*Membership (Sonia Chainani)*

- One last t-shirt order being placed mid January

*Special Events (Amber Watters/Leann Milford)*

- Bingo will be February 3<sup>rd</sup>, will ask for staff to call numbers
- Staff probably willing to donate fun prizes for raffles
- Debating on whether to do baskets for raffles (likely not this year)

*SECAC (Leah Porritt)*

- No report

*Cultural Arts (Open Position)*

- No report

**Subcommittee Reports**

*Diversity (Open Position)*

- No report

*Book Fair (Julie Brown)*

- Was in November
- Was best year yet for sales

*Holiday Shop (Julie Brown)*

- Was in December
- About \$200 more in sales than last year, not pre-covid numbers yet but a little higher than last year

*Bulletin Boards (Stephanie Willett)*

- Working on updating them

*Staff Appreciation (Stephanie Willett/Sonia Chainani)*

- In the process of putting together wishlist for SAW baskets; will publish list end of January or mid-February

*Box Tops (Jill Mayotte)*

- In the Box Tops App, you have to pick a grade to associate your account with so possibly thinking of a pajama for the grade with the most scanned receipts in order to increase participation

*Landscape (Aimee Schaech)*

- Will update the planters

Meeting minutes by Sonia Chainani, recording secretary

*Reflections (Amber Watters)*

- 5 submissions

*Amazon Rewards (Beth Shaw)*

- Doing well; received a check recently

*School Toolboxes (Beth Shaw)*

- No report

*Scholarship (Aneka Bledsoe)*

- No report

*Webmaster (Nishant Parikh)*

- No report

**Open Items**

- No open items

**New Items**

- On Feb 27<sup>th</sup> music department is doing a restaurant night at Ledos to support the pianist for the choral concert
- Read-a-thon is being planned for March
- Raffle to give away a bundle membership for a possible fundraiser at the end of this year

Meeting adjourned by Nishant Parikh at 7:44 pm.

The next meeting is February 1<sup>st</sup> at 7 pm at Rockburn in the Media Center.